



**MINUTES OF THE ANNUAL GENERAL MEETING OF THE
SOMERSET GP EDUCATION TRUST
Wednesday 26 January 2022, 19.30
Online via Zoom**

Attended by Tony Wright , Ian Boyland, Catherine Ievers (minute taker), Jill Hellens (Chair), Jon Dolman, Claire Winchester, Paula Messenger, Catherine Hayden, Andy Eaton, Lucy Edwards, Hannah Jenkins, John Martin and Jill Wilson

1 Welcome

1.1 Apologies

Christopher Kollmeier, Bridget Carne, David Long, Martyn Hughes & Paula Younger

2 Executive Committee Membership and Elections

No current changes to the committee.

3 Continuing Relationship with Somerset LMC

Agree to continue communication together. Example of the importance of sharing comms came up this week with C the Signs concerns raised in the week prior to the cancer training event. Communication will be going out to the update delegates on LMC concerns about C the signs.

4 Comparative Membership numbers for 2020-2021

62 practices joined, up by one. Total membership has increased. This year approx. £80,000 in membership fees. Around 8 practices didn't join and this includes the Symphony Hub. We are all pleased that the numbers have increased despite the pandemic.

5 Membership Subscriptions and Fee Structure 2022-23

Fees will increase in April 22 to £180 pa, an increase by £30 (first increase in 8-9yrs). This has been agreed. Communications will go out to inform members of this change.

CW suggests need to look at PCN membership, as it continues to be a grey area if working in a practice but employed by the PCNs. JM feels we need to support a way of getting the allied health professionals into SGPET. JD agrees with this ethos.

Action - CW to send Ian & Tony last years Membership invitation wording, to start draft of new wording advising of increase, and PCN employees being covered for this year by STH

6 SGPET Management, Administration and Educator Teams

- Jo Bojarska- runs nurse programme with Paula, and manages all sponsorship.
- Angela Lees increased hours to cover TH work including New to Practice Fellowship
- Claire Winchester supporting study days, GP Refresher weeks and assist team SGPET
- Consideration of a new junior admin may happen later in the year..



7 Feedback from Educators and SGPET Administration

Nursing Events

PM reports how supportive the admin support in SGPET is. The nurse meetings attendance remains high. PM has evaluated future events, majority prefer online learning as it aids their logistic. Some practical events will continue F2F. So far no need/requests to run hybrid sessions. CW and JH reflect that hybrid events increase admin and are best to be reserved for larger events. PM reports that Devon, Cornwall and Bristol are envious of our events and they feel more isolated. Some colleagues in Bristol asking PMs advice to develop their services which is great.

New Educators

IB would like to increase representation of our allied health professionals in education events. JW shared that there is a small group facilitator course that has recently been released and CI has shared the details which is ran through the Primary Care Academy. AE will have a separate meeting with JH about whether a ST3 can be supervised by a nurse practitioner. JW says usually not, it would be with GPs only.

8 Scope of Work – Range of Learners (standing item) covered in other points

9 Scope of Education (standing item) covered in other points

10 SGPET Relationship with Training Hub

Tonight, is JD's introduction to this SGPET meeting. He is keen to support the great relationship between STH and SGPET and strives to continue to look at how we can continue to support SGPET in developing all needs. Aware we need to aim to reduce the admin burden and encourage innovation and education and diversifying of our careers. Training also needs to look at 'look after ourselves' and the committee agrees the need to support self-care.

11 Relationship with HEE and Other Organisations

No concerns.

12 SGPET Role in Improving Interprofessional Relationships, the GP Workforce and Professional Self-Care

F1 and F2s are a highlighted need.

JW recalls Steve Holmes reflection that we need to avoid 'an orchestra all practicing separately'. This reminds us the need to educate together which will in turn support patient care and retention. Committee feel that we are covering this and look forward as a team to continue self care.

13 Accounts

Accounts are healthy as confirmed by our designated treasurer JH, committee in agreement.

14 Any Other Business

We all reflect at how important education is and how well 2021 has gone for SGPET. IB concludes that we are a really great team and we should be proud of what we do.

15 Date of Next Meeting

- Next AGM- Wed 25 Jan 2023
- Next SGPET - tbc