



**MINUTES OF THE ANNUAL GENERAL MEETING OF THE
SOMERSET GP EDUCATION TRUST
Wednesday 27 January 2020, 14.00
Online via Zoom**

Attended by Tony Wright (Chair), Ian Boyland, Bridget Carne, Catherine Ievers (minute taker), Jill Hellens, Martyn Hughes, Claire Winchester, David Long, Paula Messenger, Catherine Hayden, Andy Eaton and Lucy Edwards

1 Welcome

1.1 Apologies

Received from Barry Moyse, Christopher Kollmeier and Hannah Jenkins

2 Executive Committee Membership and Elections

No current changes to the committee.

3 Continuing Relationship with Somerset LMC

No concerns. A joint meeting will be held later in the year to consider a 4 year forward view. This will take on board the need for multi-disciplinary education in line with the expanding integrated care team. MH highlighted that there will be 300 new roles in primary care by March 2024 excluding any registered nurse roles. This raises challenges to education and its funding.

4 Comparative Membership numbers for 2020-2021

Membership numbers and attendance remain stable. Currently there are 61 practices as members. Of note, Preston Grove and Wincanton are not current members and this will be looked into.

The hope is that numbers remain stable, but Covid may change this. To encourage membership,

Action - CW will look at a letter for the coming renewal. This will include a reflection of recent training in the format of a newsletter, a note of inclusivity for non GPs within the practice and a short survey. CW raised that the survey should ask the role of the member and an opinion as to how best to provide resilience.

MH highlights that education in itself helps resilience. It does however raise questions on how best to create resources. It may include national resources, but also local sessions. A summary of key resources will be updated on the Professional Wellbeing Box on SGPET and an update about this will also go up on the LMC newsletter as an additional regular feature. AE raised that dedicated resilience education has poor uptake, and so it may be best to consider it being integrated into other teaching sessions, with the aim to 'catch' people before a crisis occurs. Interestingly, the LMC GP support page has had 1400 views.

5 Membership Subscriptions and Fee Structure 2021-22

There will be no changes to membership fees this year. However, in 2022, there will be consideration of a levy based charge system.

Devon Doctors would like to be SGPET members. Everyone was really positive about this. It may need to be restricted to Somerset GPs. This will be discussed at a greater depth with Devon Doc and MH. TW feels that it is important for SGPET to be open to a range of learners and everyone agrees the need to provide a multi-disciplinary education. The financial implications will be discussed in the forward planning meeting.



- 6 SGPET Management, Administration and Educator Teams**

Management appraisals are being held this week. There are no current concerns or changes planned within this team. Everyone thanked CW for her amazing leadership role. Over time, there is hope that new fellows may fill additional roles. Catherine Hayden was introduced into the team, where she will combine an education role in SGPET alongside her role as a paramedic at French Weir. Catherine levers introduced her new role as a GP Education Fellow and the New to Practice GP Programme, which will start in March 2021.
- 7 Feedback from Educators and SGPET Administration**

PM confirmed that nurse training is going well and attendance numbers are up due to increase accessibility from remote learning. Lunch meetings are going particularly well.
- 8 Scope of Work – Range of Learners (standing item)** covered in other points
- 9 Scope of Education (standing item)** covered in other points
- 10 SGPET Relationship with Training Hub**

SGPET hopes to have live events at Yeovil over time, but also acknowledges remote learning has improved accessibility. Overall both trusts are supportive with training. SGPET and Somerset training Hub relationships are going well. MH raises that the training hub is mindful that SGPET is a membership organisation and training offered should give value to current members and mindful of the capacity of the office to deliver. It is possible to use funds from NHSE to increase short term admin capacity which will aid SGPETs growth.
- 11 Relationship with Severn Deanery and Other Organisations**

TW and AE reports that integration with the deanery is working very well. JH wonders if SGPET could financially support an update of the Somerset GP training website, which would help overall recruitment to Somerset.

Action MH will discuss this with the training hub.
- 12 SGPET Role in Improving Interprofessional Relationships, the GP Workforce and Professional Self-Care –** covered in other points
- 13 Accounts**

Funds remain healthy partly related to sponsorship and helped by no venue costs this year. MH raised consideration of the need to review educator fees. BC raised that facilitators rate may be different to that that are teaching as needs more preparation. More fellowships for educators may help, but this is not for everyone and MH suggests a need to look at other ways of getting educators involved.
- 14 Any Other Business**

None arising.
- 15 Date of Next Meeting**
 - Nest SGPET Meeting 17 Feb, 19.30pm via Zoom
 - Next AGM 26 January 2022 2pm